



**BIG PINE PAIUTE TRIBE  
OF THE  
OWENS VALLEY**



**BIA HIGHER EDUCATION/ADULT VOCATIONAL  
TRAINING GRANT APPLICATION**

**Academic Year 2022 – 2023**

**Big Pine Paiute Scholarship Committee  
Big Pine Indian Education Center  
1050 Richards Street  
Big Pine, CA 93513  
(760) 938-2530  
FAX: (760) 938-3125**

## **Instructions for completing Big Pine Tribe/BIA Grant** **Application Packet**

**It is the student's responsibility to obtain and submit all of the documents required to complete their Big Pine Tribe/BIA Grant Application. Late or incomplete applications will not be considered.**

1. Complete and submit a FAFSA form before applying for the Big Pine Tribe/BIA Grant. A completed FAFSA and BIA Financial Needs Analysis form must be completed by the College Financial Aid Office and returned to the Big Pine Tribal Scholarship Committee to determine financial need.
2. Complete the Big Pine Tribe/BIA Grant Application.
3. New students must submit an Acceptance letter from the college or institution they plan on attending and all enrolled students must submit a copy of their current class schedule. Continuing students must submit a copy of their last semester grades or a copy of transcript.
4. Submit Tribal Certification.
5. Submit the enclosed Personal Essay stating your career goals and your personal plan for accomplishing your goals.
6. The application and award process takes approximately 4-6 weeks and when the BIA funding is received by the Big Pine Paiute Tribe of The Owens Valley.
7. If you have any questions or require assistance with the application process, you may contact the BPIEC Director or the Big Pine Tribal Scholarship Committee at (760) 938-2530.

## **BIA APPLICATION PROCESS AND GRANT PROCEDURES**

These policies are set forth in accordance with the Bureau of Indian Affairs Sacramento Area Office, Big Pine Tribal Council and the Big Pine Scholarship Committee to assist students in furthering their education through Higher Education, Vocational Education, and Adult Education.

Students must make application for admittance to an accredited college or university while applying for grant assistance. Students are advised to contact the Financial Aid Office of the college they plan to attend or are attending to have their Financial Need Analysis completed and returned by the college's Financial Aid Officer to the Big Pine Tribal Scholarship by the established deadline. The award grants will be based on availability of funds and the number of students applying for funding.

**APPLICATION DEADLINES:**                      **Fall 2022: July 29, 2022**  
**Spring 2023: December 30, 2023**

**1) ELIGIBILITY REQUIREMENTS:**

- Must be an enrolled member of the Big Pine Tribe of The Owens Valley and be enrolled as a full-time student carrying 12 units.
- Must be accepted for admission to a nationally accredited institution of higher education, which provides a course of study conferring the Associate of Arts, Bachelor's Degree or Certificate Program at the campus or online.
- Must demonstrate financial need as determined by the BIA Financial Needs Analysis.

**2) UNIVERSITIES AND COLLEGES:** The college or university a student elects to attend must be accredited by a nationally recognized accrediting agency or be an institution whose credits are accepted or are transferrable.

**3) REQUIRED APPLICATION DOCUMENTS:** Students must complete the BIA application by the established deadline to be considered for the semester or quarter. After all application documents are submitted, an acknowledgement letter will be mailed to the student notifying them if their application was complete or incomplete. **Any incomplete applications will not be considered and it is the student's responsibility to provide all of the documents needed to complete their application.**

**A complete application package must include:**

- a. **Completed BIA Grant Application**
- b. **A completed FAFSA Application**
- c. **Tribal Enrollment Membership Certification**
- d. **High School Transcripts or GED (for first-time applicants only)**
- e. **BIA Financial Needs Analysis**
- f. **College Schedule of Classes and Final Grades from the last semester completed, if current or continuing student.**
- g. **Coursework for Program Requirements or Major.**

**4) REASONS FOR DENIAL OF GRANT:**

- Application not submitted by the grant application deadline.
- Incomplete application (missing information, transcripts, etc.)
- Student not attending school, dropped out, or did not register.
- Student in default with BIA Scholarship, i.e., academic probation or GPA below 2.0.

**5) AWARD PROCESS:** All Awards will be made on a semester basis. Once an award has been determined, an award letter will be sent to the student.

**6) CONDITIONS FOR CONTINUATION OF GRANT:** Students receiving grants must maintain an academic standing of 2.0 GPA at the college or university; demonstrate satisfactory progress toward degree requirements with the school year or grant period. Continuing and enrolled students are required to submit their grades to the Big Pine Scholarship Committee at the end of each semester or quarter. Students earning less than a 2.0 GPA, will be placed on academic probation by the Big Pine Scholarship Committee for the following semester or quarter.

The recipient shall agree to the following conditions set forth by signing and dating the BIA Scholarship Application form:

- Student shall submit a new BIA Grant Application each academic year.
- Student shall submit transcripts from their last semester/quarter attended.
- Student shall be responsible for keeping the Big Pine Tribe Education Office informed of his/her status once he/she has entered college. A change of address, change of income, intent to transfer to another institution and academic progress shall be made known as soon as possible to the Big Pine Scholarship Committee, and all changes must be submitted in writing.
- A new BIA Financial Needs Analysis must be submitted every academic semester.

**7) ACADEMIC PROBATION PROCEDURES:** Students currently receiving funding will be put on probation IF the following event(s) occur.

- If a student's GPA falls below the minimum 2.0 requirement, they will be put on probation for the following semester or quarter.
- Two consecutive semesters/quarters of probation will result in student not receiving funding.
- Student not enrolled full-time (12 units) or taking less than the full-time requirement.
- Student will be sent a letter by the Big Pine Scholarship Committee notifying the student of academic probation.

**APPLICATION DEADLINE:** Documents must be submitted to the BPIEC Director or postmarked no later than the established deadline date.

**FOR FURTHER ASSISTANCE CONTACT:**

BIG PINE EDUCATION CENTER  
P.O. BOX 700  
1050 RICHARDS STREET  
BIG PINE, CA 93513  
PH: (760) 938-2530 FX: (760) 938-3125



FOR FURTHER ASSISTANCE, PLEASE CONTACT THE ACADEMICS COORDINATOR OR THE BIG PINE TRIBAL SCHOLARSHIP COMMITTEE

## BIG PINE PAIUTE TRIBE OF THE OWENS VALLEY

### BIG PINE INDIAN EDUCATION CENTER

P.O. BOX 700 - 1050 Richards Street, Big Pine, CA 93513

PH: (760) 938-2530 / FAX: (760) 938-3125

## HIGHER / VOCATIONAL EDUCATION APPLICATION

All information requested is voluntary; however, failure to fully complete all applicable parts may result in delays in processing this application or make it impossible to process at all.

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
Last First Middle

Mailing Address: \_\_\_\_\_ Permanent Address: \_\_\_\_\_  
Street City State Zip Street City State Zip

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_ Marital Status:  Single  Married  Divorced  Separated

Number of Dependents: \_\_\_\_\_ Veteran  Yes  No State of Residency: \_\_\_\_\_

Tribal Affiliation: \_\_\_\_\_ Enrollment Number: \_\_\_\_\_

Application Request for year \_\_\_\_ to \_\_\_\_  Academic Year  Spring Only  Fall Only  Summer  Full-time  Part-time

Name and address of College Selected: \_\_\_\_\_

College Major: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_

Expected Degree:  AA  BA  BS  MA  Other: \_\_\_\_\_

Year in College:  Freshman  Sophomore  Junior  Senior  Graduate

I will live:  On Campus  Off Campus  With Parents

Have you received a BIA Grant Funding before?  Yes  No

If yes, what years? \_\_\_\_\_ Number of semesters earned? \_\_\_\_\_

**STATEMENT OF EDUCATION PURPOSE: I declare that I will use any funds I receive under the Big Pine Paiute Tribe Scholarship Program solely for educational expenses. I also will attend school on a full-time basis and maintain a 2.0 grade point average.**

**Name of Institution:** \_\_\_\_\_

#### Privacy Act and Paperwork Reduction Act Statement

The authority for solicitation of the information on this form is 25 U.S.C. 13 (42 Stat. 208) and P.L. 84-959 (70Stat. 986) as amended by P.L. 88-230 (77 Stat. 471, 25 U.S.C. C. 309). Disclosure of the requested information by the applicant is voluntary, but required to obtain benefit. The purpose of this information collection is to determine your eligibility for services. The routine use of this information is by Big Pine Paiute Tribal Scholarship Committee Personnel and school counselors to evaluate your request and to assist you before and during your training. The application will be used in a routine manner by counselors working with you who need background information and by those people involved with budgeting information contained in the application.

Signature of Student \_\_\_\_\_ Date: \_\_\_\_\_

**BIG PINE PAIUTE TRIBE OF THE OWENS VALLEY**

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P.O. BOX 700 - 1050 Richards Street, Big Pine, CA 93513

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2022 – 2023 Big Pine Tribe/Grant Application Agreement and Student Information Release Form

I hereby acknowledge that I will attend the school indicated on this application and agree to follow all rules; regulations and attendance requirements of the school and to the best of my ability will satisfactorily complete the course, or courses that I have selected. I further agree that the funds issued to me by the Big Pine Paiute Tribe will be used for training purposes or repayment will be made to the Education Opportunity Grants (BEOG), etc. they will be included when computing my financial aid package and I agree to use those funds for the purposes intended. **I authorize the school to release grades, attendance and income information to the Big Pine Paiute Tribe/Scholarship Committee and its personnel.**

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Students Signature

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Date

**PRIVACY ACT AND PAPERWORK REDUCTION ACT STATEMENT**

The authority for solicitation of the information on this form is 25 U.S.C. 13 (42 Stat. 208) and P.L. 84-959 (70Stat. 986) as amended by P.L., 88-230 (77 Stat. 471, 25 U.S.C. 309). Disclosure of the requested information by the applicant is voluntary, but required to obtain benefit. The purpose of this information collection is to determine your eligibility for services. The routine use of this information is by Big Pine Paiute Tribal Scholarship Committee Personnel and school counselors to evaluate your request and to assist you before and during your training. The application will be used in a routine manner by counselors working with you who need background information and by those people involved with budgeting information contained in the application.

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Applicant Signature

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Date

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Interviewer Signature

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Date



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**Financial Needs Analysis Form Instructions**

TO: Financial Aid Officer(s)  
FROM: Big Pine Tribal Scholarship Committee  
SUBJECT: Financial Needs Analysis Form

Dear Sir or Madam:

Attached you will find the Financial Needs Analysis Form that is required by the Big Pine Paiute Tribe of the Owens Valley Scholarship Committee for the student listed below to be considered for funding. Please review the form carefully and submit it back to the student as soon as possible to meet the semester deadlines.

List all expenses expected by the student for the current semester, and require proof if needed. Also list all grants, loans, and other resources that the student will be receiving unmet need and should be considered that the Big Pine Scholarship Committee fund. Please be advised that this is a recommended amount and should not be considered as guaranteed funding.

Also, it is the responsibility to complete the FAFSA form and seek other grants or financial resources to be considered for funding from the Committee. If the student is denied, please advise student that he or she must present a denial letter to the Committee.

Your cooperation is greatly appreciated and do not hesitate if you have any questions or need additional information.

All completed Financial Needs Analysis must be received by the Scholarship Committee by the following deadlines:

**Fall 2022: July 29, 2022 Spring 2023: December 30, 2022**

Name of Student: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Address of Student: \_\_\_\_\_

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**FINANCIAL ASSESSMENT FORM**

<b>INCOME FROM WAGES</b>		<b>Column A</b>
a. Applicant's total income per month:		\$
b. Spouse's total income per month, if applicable		\$
Total Income From Wage:		\$

<b>INCOME AND/OR OTHER BENEFITS (PER MONTH)</b>		
Social Security Income (SSI) per month	\$	
Are benefits available for training through SSI?		
AFDC, GA, Food Stamps, SSI, UIB, Etc.	\$	
Child Support Received for all children	\$	
Other income and benefits (i.e., dividends, per capita payments, leases, etc)	\$	
Workers Compensation	\$	
Total Income and/or Other Benefits (Per Mo		\$

**Certification of accuracy of information provided**

I certify the information that I have given is full and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Applicant

**Continuing Education Letter  
2022 – 2023**

**Date:** \_\_\_\_\_

**Big Pine Tribal Scholarship Committee  
P.O. Box 700  
Big Pine, CA 93513**

Dear Tribal Scholarship Committee Members:

I am continuing with my education at \_\_\_\_\_ and do request to be  
School Name  
considered for funding for the \_\_\_\_\_ semester. I understand that I must provide the  
Fall/Winter/Spring/Summer

Committee with the following in a timely manner before I will be considered for funding:

- Current Unofficial Transcripts with Grade
- Proof of Enrollment

I also must notify the Committee with the address of school, class changes or course description that may reflect my ability to receive my degree or certificate. I also understand that if I decide to change schools, I must reapply with a new application packet.

Sincerely,

\_\_\_\_\_  
Signature of Student

Please fill out information:

Name of School: \_\_\_\_\_

Address of School: \_\_\_\_\_

City of School: \_\_\_\_\_

State and Zip Code: \_\_\_\_\_

School Telephone: \_\_\_\_\_

School Fax: \_\_\_\_\_

**BIG PINE PAIUTE TRIBE OF THE OWENS VALLEY**

**Big Pine Tribal Scholarship Committee**

P.O. Box 700 – 1050 South Richards Street ~ Big Pine, CA 93513  
(760) 938-2530/FAX (760) 938-3125

**Financial Needs Analysis Form**

**Part A – IDENTIFICATION INFORMATION**

Name: \_\_\_\_\_ Social Security \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Street City State Zip

Student is residing at:  Home  Renting  Sharing/Paying Rent  Other: \_\_\_\_\_  
Marital Status:  Single  Married  Divorced  Separated Number of dependents: \_\_\_\_\_

**Part B – TO BE COMPLETED BY FINANCIAL AID OFFICER**

The above student has applied for a Big Pine Tribal Vocational/Higher Ed Grant. The student is required to apply for college-related aid, Pell Grant, State Grants and all other funding sources that are available. Verified financial need information is needed through your office before the Big Pine Tribal Scholarship Committee can take action on this application. Thank you for your assistance.

Major/Certificate: \_\_\_\_\_ Year in College (Circle): 1 2 3 4 5 6  
Applied for Pell Grant? Circle One): Yes No Student is considered: (Check One) Dependent: \_\_\_\_\_  
Academic Year: 20\_\_ Independent: \_\_\_\_\_

**Part C – TO BE COMPLETED BY FINANCIAL AID OFFICER**

**Aid/resources – Original Request - Supplemental**

**Request**

Tuition / Fees:	\$ _____	Pell Grant:	\$ _____	\$ _____
Room/Board:	\$ _____	WS:	\$ _____	\$ _____
Books/Supplies:	\$ _____	GSL:	\$ _____	\$ _____
Transportation:	\$ _____	Perkins Loan:	\$ _____	\$ _____
Personal Child Care:	\$ _____	Cal Grant C:	\$ _____	\$ _____
Other:	\$ _____	SEOG:	\$ _____	\$ _____
VA:	\$ _____	\$ _____		
BOGG:	\$ _____	\$ _____		

<b>Other:</b> (Complete this part only if Student is attending a school Other than a college, such as A truck driving school, etc.) <b>Total Expenses:</b>	Personal:	\$ _____	\$ _____
	Family Contribution:	\$ _____	\$ _____
	Other:	\$ _____	\$ _____
	Recommended BPSC:	\$ _____	\$ _____
	<b>Total Resources:</b>	\$ _____	\$ _____

I certify the above information to be in accordance with the established rules and regulations for determining financial need and resources as ordered by existing Federal Manuals and the intuition administering Federal and State Aid Programs.

College Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

<p>I accept this Financial Aid Package as shown and give my permission for the Financial Aid Officer to release any information to the Big Pine Indian Education Center and personnel. I understand and agree that the funds budgeted to me by the Big Pine Paiute Tribe of the Owens Valley can only be used toward educational expenses. I agree to comply with the following conditions:</p> <p>1. I will notify the Financial Aid Officer and the Big Pine Tribal Scholarship Committee and/or the Academics Coordinator, if I withdraw from school at any time during the current academic year.</p>	<p>2. I will return my unused portion of my grant to the Big Pine Paiute Tribe of the Owens Valley upon withdrawal from school.</p> <p>3. I will assure that an official transcript of my college records will be forwarded to the Big Pine Tribal Scholarship Committee.</p> <p>4. I will satisfactorily maintain a minimum of 12 units with a grade point average of not less than 2.0 for each semester or quarter. Failure to do so will be cause for termination of a Big Pine Tribal Scholarship award.</p>
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*It is necessary to reapply for the Big Pine Paiute Tribe of the Owens Valley Vocational/Higher Education Grant each academic year or when transferring to a different school. I authorize the school to release grades, financial information and class schedules to the Big Pine Tribal Scholarship Committee and its personnel.*

Name of the Financial Aid Officer \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Telephone Number \_\_\_\_\_

Name of Student \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Telephone Number \_\_\_\_\_